David E. Owens Middle School 470 Marion Avenue New Milford, N.J. 07646 201-265-8661 www.newmilfordschools.org

Mr. James R. DeLalla Principal



Mr. Timothy S. Coughlin Vice Principal

# **Bring Your Own Device Agreement**

## Definition of "Device"

For purposes of BYOD, "Device" means a privately owned wireless and/or portable electronic hand held machine that includes, but is not limited to, existing and emerging mobile communication systems and smart phones, portable internet devices, hand held entertainment systems or portable information technology systems that can be used for word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

#### Internet

Only the internet gateway provided by the school may be accessed while on campus. Personal internet connective devices such as, but not limited to, cell phones / cell network adapters are prohibited to be used to access outside internet sources at any time. All students will be required to log into the New Milford District's Wi-Fi network. This will provide the same internet protection as those using a district owned device.

## Security and Damages

Responsibility to keep the device secure rests with the individual owner. The New Milford School District is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the administrative office similar to the way any personal artifacts would be handled. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

#### B.Y.O.D. Student Agreement

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in B.Y.O.D. must adhere to the Student Code of Conduct, as well as all Board policies/regulations, particularly Internet Acceptable Use and Internet Safety (Policy #2361 and Regulation R2361).

## Additionally:

 Student takes full responsibility for his or her laptop and keeps it with him or herself at all times. The school is not responsible for the security of the laptop.

- Device must be in silent mode while on school campuses and while riding school buses.
- Device must be used in accordance with the academic honor code outlined on pg. 23 of the student handbook.
- Device may not be used to record, transmit or post photographic images or video of an individual unknowingly or unwillingly.
- Student acknowledges that the school's network filters will be applied to one's connection to the internet and will not attempt to bypass them.
- Student understands that bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the AUP policy and will result in disciplinary actions.
- Student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the AUP policy and will result in disciplinary actions.
- The school district has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- All devices are fully charged prior to bringing them to school.

Please sign below and return to Homeroom teacher no later than September 18, 2015.	
I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and may result in the loss of my network and/or laptop privileges as well as other disciplinary action.	
Student Name (Print)	<del></del>
Signature	Date
Parent Signature	Date